



Minutes – General Meeting May 15, 2019
Meeting Start Time 6:30 pm

Meeting Location – Castaic Union School District, 28131 Livingston Avenue, Valencia, CA 91384
Public notice of this meeting was provided on the CastaicTownCouncil.org, well as being posted in the Castaic Area Town Council Bulletin Board (Next to Ralphs).

Approved minutes can be viewed at the Town website at CastaicTownCouncil.org and Castaic Area Town Council Bulletin Board (Next to Ralphs).

The Council members convened on May 15, 2019 with Chambers presiding.

1. **EXECUTIVE MEETING:**
Call to Order: **6:38 pm**

Region	Name (Title)	Present	Name (Title)	Present
1	Jessica Roussel Chambers (President)	P	Brad Lanfranco	P
2	Jeremiah Dockray	P	Douglas Roberts	A
3	Sandia Ennis (Vice President)	P	Eric Larson (Secretary)	P
4	Jeff Preach	A	Bob Lewis	P
5	Jim D'Addario	P	Don Frost	P

Members present were indicated by P and those absent indicated by A:

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA – Comments and/or questions on Agenda items.

Motion: The Town Council Members present, were asked to review the current meeting agenda. Motion by Chambers to approve the agenda, second by Larson, to approve the agenda. No changes were noted.

Vote: 8/0/0

2. **HEARING SESSION**

A. Advance Requests to speak. 0

B. Estimated number of guests in attendance, all parties, excluding council members. 13

3. **SPECIAL REPORTS**

- A. Report from Los Angeles county Supervisor’s Office. Presented by Stephanie English – Not present
- B. Report from 38th District Assemblywoman, Christy Smith. Presented by Michelle Kampbell - Report Given
- C. Report from Senator Scott Wilk. Presented by Kris Hough. Not present

4. **COMMITTEE REPORTS AND PRESENTATIONS**

- A. Public Safety – Chair – Jessica Roussel Chambers
 - i. Los Angeles County Fire Dept. – Presented by Community Services Liaison: Maria Grycan. Report given. See activity report.

- ii. Los Angeles County Sheriff's Dept. Presented by Deputy Brian Rooney. Report given.
 - iii. Los Angeles County Sheriff's Dept. Parks Bureau. Presented by Deputy Peterson. Report given.
 - iv. California Highway Patrol. Presented by Officer Glauser. Report included notice that Officer Donny Wilson will be taking over.
 - v. Los Angeles County Sheriff's Dept. Pitchess Detention Center (PDC). Presented by Commander Johnson. Report given.
- B. Parks and Recreation Chair - Jessica Roussel Chambers
- i. Castaic Library Report, Presented by Library Manager, Victoria Vallejos. Report given.
 - ii. Castaic Lake Report, Presented by Lake Superintendent, Norman Phillips. Not present
 - iii. Castaic Regional Sports Complex Report, Presented by Supervisor, Natalie Vartarian. Reports Given.
 - iv. Castaic Aquatic Center Report, Not present.
- C. Land Use Committee Report – Chair Jim D’Addario – Report given, no meeting next month
- D. Castaic High School –Committee Report - Chair Bob Lewis – Report Given
- 1. Committee met with Chief Hart District. May 9th.
 - 2. Access to HS and clarifications and EIR and clarification.
 - 3. Traffic and Signals through Public Works.
 - a. Traffic Mitigation. Option 21 Traffic Norther part of Sloan (Eastern Access), at intersection at Sloan.
 - b. Busses / public transportation issues regarding times.
 - c. Hill descending away from High School may become an issue with inexperienced drivers.
 - d. Traffic may be an issue because density of visitors and not necessary the student count. (1913 time)
 - e. Emergency or fire gate?
 - f. Capacity was an issue.
 - i. 40-41% COMING FROM southern and northern end of the old road and 51% coming from hillcrest parkway.
 - ii. Sloan and Parker Stop Sign...
 - iii. Send summary to Michelle Kampbell end
 - iv. report time 1927
- E. Castaic Dam and Gnome Festival Committee Report, Chair Sandia Ennis, Run Coordinator and Jessica Chambers, Event Director. Report given.
- F. Audit Committee Report – Chairs Jeramiah Dockray and Doug Roberts. Report given. No discrepancies found. Audit completed.
- G. Bridge and Thoroughfare (B&T) Committee Report – Chair Brad Lanfranco. Report given.

Head Count –
10 in audience

5. DISCUSSION/ACTION ITEMS/NEW BUSINESS

- A. Traffic mitigation and master pan presentation from Dept. Public Works and Regional Planning. Planning; Jane White LA CO. PW & Chris Perry: Presentation given. Provide update for month of July. Scheduling a site visit prior to July meeting.
- i. Report given by Jane White of LA County Public works, & Chris Perry Planning and Public Works Deputy.
 - 1. Presentation given. A copy of the slideshow to be emailed to the council

2. Summary: Measure M assisted moving funds from freeway to The Old Road. This assists in the construction needed from the two bridges between Magic Mountain Parkway and Rye Canyon. These bridges are ones that are considered not up to par.
3. Roads north of Henry Mayo drive though still need funding to expand The Old rd.

ii. Q& A: Council to County - Summary

1. What happened to master plan? 18-wheeler trucks were supposed to be from using Hasley Canyon off ramp as presented 10 years ago, once commerce center expansion was completed. What happened to the expansion of The Old Rd north of Henry Mayo and the reengineering of the bridge to go to Pitchess. This and the bridge south of Live Oak Rd. over creek is also too narrow.
2. What is the current plan regarding The Old rd and community roads? Request to have a copy of timelines. Questioned the criteria for the timeline priority of roads, remedial vs. full overhaul.
 - a. Roads are classified as part of the criteria for the time line.. SB1 upheld now we can get a list. This is a priority. Expect the list this week or early next week.
3. Request traffic signal on Old Road and Parker
4. Discussion of potential recourse: What recourse can we pursue? State/Federal funding?
5. Items for assessment:
 - a. Traffic index daily....trucks/vehicles/, Caltrans.
 - i. Put Public Works on Third Wednesday July...Should hear back from county next week.
 - ii. Who is in charge cross walk painting? Public Works. Why is the county wasting money painting the same cross walk multiple times within a short period of time.
 - iii. Traffic lights should be evaluated along Commerce Center Drive /Hasley Canyon due to excessive wait times and undesirable traffic lights patterns.

Motion: No Motion, asked for return of presenters to provide an update for the month of July.

B. Formation of Policy and Procedures Committee.

Motion: to form a Policy and Procedures Committee (PPC), Chair Nominee Eric Larson by Lanfranco Second by Lewis. Hearing no objections, it was so ordered. 8/0/0

C. Council Board acknowledge for event discussion

Giving a commendation to The Signal.

Recognition to the council. Policy, recognized. With volunteers, letters.

Supervisor Recognition

Motion: to request a recognition from the County to the Signal for their promotion of our events in 2019. Vote: 8/0/0

Motion: First annual gnome festival and run county recognition second by Motion by Jim Bob Vote: 8/0/0

D. Standard Operating Procedures (SOP) discussion for limiting liabilities. (This is a topic for assigning jobs and following protocol so that liability does not rest.

Bob motioned second by Lanfranco... Unanimously... Vote: 8/0/0

6. CONSENT CALENDAR

A. Minutes need to be corrected and released. Minutes of the previous Regular Meeting were not available due to clerical issues. Secretary Larson is aware and is working on compiling and setting for the minutes.

B. Treasurer’s Report: - April-May

C. Wells Fargo executive board updates -

Board Members 2019

Jessica Chambers, President

Sandia Ennis, Vice President

Jim D’Addario, Treasurer

Eric Larson, Secretary

Motion: Approve treasurer’s report

Motion: Approve Executive Board update and removal of non-members. Vote: 8/0/0

7. CORRESPONDENCE/COUNCIL INFORMATION/DISCUSSION

A. Unfinished and new items of club business were discussed from the floor:

B. Point of order... not listed as official.... Robert's and Rosenberg's Rules of Order

C. Sandia reportedly fixed the Rules because there were only 8 members, and it couldn’t vote.

D. Larson motioned to add to the agenda to form a “By-Laws Committee” to then open up for discussing modernizing and improving as required the Policies and procedures. Including the SOP for data storage. The committee would be composed of Larson, Lanfranco, Doug and Bob.
CSD – review

8. REQUEST TO SPEAK – Richard W. Humanic, Subject to Be addressed: “The End of Meeting”

9. NOTICE: Quorum was maintained throughout the meeting.

10. ADJOURNMENT: Eight (8) town council members were present until meeting was adjourned.

Meeting adjourned at 9:25m Jessica Adjourned.

Jessica Roussel Chambers, President

Date

Eric D. Larson, Secretary

Date